



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING  
HELD ON TUESDAY 09 APRIL 2019  
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,  
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

**PRESENT:**

- Cllr D Albone
- Cllr I Bond
- Cllr B Briars
- Cllr L Fage
- Cllr G Fage
- Cllr F Foster
- Cllr M Foster
- Cllr M North (Chairman)
- Cllr H Ramsay
- Cllr M Russell (Vice Chairman)
- Cllr P Sheldon
- Cllr D Strachan

Mr R McGregor – Town Clerk, Biggleswade Town Council  
 Mr M Thorn – Deputy Town Clerk, Biggleswade Town Council  
 Mrs J Durn – Meeting Administrator, Biggleswade Town Council  
 Member of Staff - Mr S Newton - TCO Manager,  
 Members of Public – 7

**A09/0401      1.      APOLOGIES FOR ABSENCE**

None

**ABSENT WITHOUT APOLOGIES**

Cllr S Patel, Cllr S Watkins

**A09/0402      2.      DECLARATIONS OF INTEREST**

- A09/0402.1      a.      Disclosable Pecuniary Interests in any agenda item - none
- A09/0402.2      b.      Non-pecuniary interests in any agenda item – none

**A09/0403      3.      TOWN MAYOR'S ANNOUNCEMENTS**

The Mayor attended:  
 Biggleswade Rotary Club Annual Charter Lunch at John O'Gaunt Golf Club.

Would like to offer thanks to Cllr Bernard Briars at this, his last Council Meeting, for his service to the Council for not only the last few years, but previously as Mayor. Please take with you our best wishes for the future.

Cllr Briars thanked the Council for their kind words, and in return would like to thank BTC Officers for their hard work and cooperation through the years, particularly through PLOS, which despite many challenges, has covered a lot of ground and continues to do so.

Thanks and best wishes also to Cllr P Sheldon for his contribution to the Council.

**A09/0404 4. PUBLIC OPEN SESSION**

There were no questions from members of the public.

**A09/0405 5. INVITED SPEAKER**

There was no invited speaker.

**A09/0406 6. MEMBERS QUESTIONS**

There were no Members questions.

**A09/0407 7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- A09/0407.1 a. Members received and approved the Minutes of the Biggleswade Town Council Meeting held on 26 March 2019.

Members received and approved the **Recommendations** and **Resolutions** of the Public Land and Open Spaces (PLOS) Meeting on Tuesday 02 April 2019.

It was requested that the Minutes record thanks to the BTC Team for negotiating and achieving excellent savings on the contract for the Isuzu Gafter vehicle.

**A09/0408 8. MATTERS ARISING**

From the Minutes of the Biggleswade Town Council Meeting held on 26 March 2019.

Cllr Albone asked for an update on the status of yellow lining at Lawrence Road, around the corner by the Doctors Surgery.

The Town Clerk has today sent an email to Paul Salmon at CBC requesting a completion date for the lining. No response has been received as yet.

**A09/0409 PLANNING APPLICATIONS**

- A09/0409.1 a. **CB/19/00737/FULL - 1 Sandy View, Biggleswade, SG18 0HS**

Two storey side extension and single storey rear extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent dwellings.

A09/0409.2      b.      **CB/19/00559/FULL – 18 Maple Close, Biggleswade, SG18 0EE**

Change of use from a Garage to a Beauty room.

It was **RESOLVED** that the Town Council **OBJECT** to the change of use for the following reasons:

Residential area – not suitable for commercial business

Lack of parking

Nuisance to neighbours

Objection was unanimous

A09/0409.3      c.      **CB/19/00774/FULL – 154 Drove Road, Biggleswade, SG18 0HP**

Habitable annexe to replace existing annexe ancillary to host dwelling.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent dwellings. Also subject to no loss of off- street parking.

A09/0409.4      d.      **CB/19/00777/VOC – 4 Mulberry Close, Biggleswade, SG18 0HU**

Variation of Condition 5 of planning permission **CB/18/00354/Full** dated 19/04/2018 - Revised drawings to the current Approval Notice (**CB/18/00354/FULL**)

references the following drawings: 17/070/07C, 17/070/09B & 17/070/ 10C and MT Arch Ltd wishes to replace these with the following: 17/070/ 07D, 17/070/09C & 17/070/10D.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

A09/0409.5      e.      **CB/19/00740/FULL, 10 Rowletts View, Biggleswade, SG18 0FD**

Proposed single-storey side and rear extension, garage conversion and create first floor window.

The Town Council **OBJECT** on grounds of parking and access.

A09/0409.6      f.      **CB/19/00844/FULL, 64 High Street, Biggleswade, SG18 0LJ**

Demolition of existing garage block of a two and a half-storey building. Garage on the ground floor and office accommodation on the first floor with additional office accommodation within a mansard roof above. Associated external works.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

A09/0409.7 g. **CB/19/00878/FULL, Furzenhall Cottage, Furzenhall Road, Biggleswade, SG18 0AD**  
Variation of Condition 1 to planning permission CB/11/04247/RM (new dwelling) changes to the plans number the list is now: CBC/001, 100A, 101A, 102A, 103A, 104E, 105F, 106F, 107C, 109C.

It was **RESOLVED** that the Town Council **OBJECT** to the removal of conditions as we do not have any explanation of this request.

A09/0409.8 h. **CB/19/00850/VOC, Warehouse, Bonds Lane, Biggleswade, SG18 8AY**  
Removal of Conditions 16 & 17 to Planning Permission CB/16/03048/FULL (Erection of 6 x 3.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

A09/0409.9 i. **CB/19/00870/VOC – Furzenhall Cottage, Furzenhall Road, Biggleswade, SG18 0AD**

Removal of Condition 4 of Planning Permission **MB/07/01216/OUT** dated 03/12/2008 – Condition 4 to be removed because it limited the footprint of part of the development of a new build property and other more appropriate planning policies covering extensions to existing buildings can now be applied to control the scale, character and appearance of the whole development.

It was **RESOLVED** that the Town Council have **NO OBJECTION** to this Planning Application.

**A09/0410 10. ITEMS FOR CONSIDERATION**

A09/0410.1 a. **CB/ENQ/19/00097 – Works to Trees in Conservation Area – 10 The Baulk, Biggleswade, SG180PT**

It was **RESOLVED** that the Town Council have **NO OBJECTION**

A09/0410.2 b. **Standing Orders**

Members reviewed the Town Council's Standing Orders and the new additions presented, which include a training policy and training record for Councillors; and also Standing Order 70: a resolution permanently to add, vary or revoke a Standing Order as explained on the Agenda.

It was proposed to accept the changes in Standing Orders, due to the fact that it is incumbent on all Councillors to understand the basis of the role they have taken on as Councillor, and in doing so to keep themselves fully updated.

Therefore:

It was **RESOLVED** to accept the additions of Standing Orders 37 a, b & c: Committee Training.

It was **RESOLVED** to accept Standing Order 70.

A09/0410.3      c.      **Windfarm Grant – Panel Member**  
The Windfarm Grant Panel have a meeting on 18 April 2019. Council are asked to nominate a Councillor to attend as a Panel Member for the 18 April 2019 Meeting. Details of the venue and time will be circulated nearer the time.

Cllr North will attend this meeting on behalf of BTC.

**A09/0411      11.      ITEMS FOR INFORMATION**

A09/0411.1      a.      **Civic Service 2019**

A thank you letter has been received from the Deputy Lord Lieutenant. The Mayor acknowledged this letter but pointed out that perhaps a few more Councillors could be in attendance at this event in the future.

This information was **NOTED**

A09/04/11.2      b.      **Central Bedfordshire Local Plan – Examination. 21 May 2019.**

Cllr M Russell will represent BTC at this event and put forward our views.

A09/0411.3      c.      **Future High Street Fund**

We have received further guidance from CBC, who are in the process of information gathering in order to put in a bid.

Following the visit of Bill Grimsey to Biggleswade to advise us on the Neighbourhood Plan, we are currently putting together a plan in order to work with Central Bedfordshire to explore this opportunity. At our next Neighbourhood Planning meeting we will be focusing on the High Street, and Councillors are all welcome to attend this discussion on the key issues and challenges of the High Street. No decisions are made at this meeting, but we do need to starting thinking about what we would like to do for the future.

A09/0411.4      d.      **Planning Application Outcomes**

This information was **NOTED.**

**A09/0412      12.      PUBLIC OPEN SESSION**

Ms Sheila Grayston: Would like to comment on the lack of attendance by Councillors at the recent Civic Service, and previously at the Remembrance Day Service. The public do understand that many Councillors do also work, but still think that these two dates are important dates in the Calendar and every effort should be made by Councillors to attend these occasions.

13. **EXEMPT ITEMS**

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(Item c: Quotations – PC and laptop renewals – replacements)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.